

AIMS Action Items For Leaders

Learn what you need to know to successfully support the implementation of AIMS.
Join us at the 'AIMS Action Items for Leaders' webinar series.

The Administrative information Management System (AIMS) **Action Items for Leaders** sessions start Wednesday, September 14. Your attendance is supported by executive and senior leadership. We encourage all leaders (anyone with direct reports) to attend this weekly webinar series to receive timely, relevant and actionable information for you as a leader.

Please click on this [link to register](#) for the weekly Webinar Series which will run each Wednesday (1-2pm) from September 14, 2022 to October 26, 2022.

- Fill out the registration form just once to have all seven sessions sent to your calendar.
- The invitations will be sent to your inbox. *Please accept each session* to have them added to your calendar.
- If you are unable to attend a session, there is no need to decline or send a message.

Additional Information:

- As a reminder, implementation of AIMS starts in late October 2022.
- Sessions will be recorded; however, we encourage you to attend during the webinar to obtain information in a timely manner and have the opportunity to bring forward questions.

Planned topics and dates –

(Topics are terms to capture categorizations of information, not specific to operational departments. Each session applies to **all leaders**)

September 14, 2022	Human Resources (including awareness and actions related to important restriction periods)
September 21, 2002	Scheduling
September 28, 2022	Time Entry
October 05, 2022	Payroll
October 12, 2022	Timetable for Implementation
October 19, 2022	Finance
October 26, 2022	Topical Areas of Concern